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Scheduled documents in Power Automate

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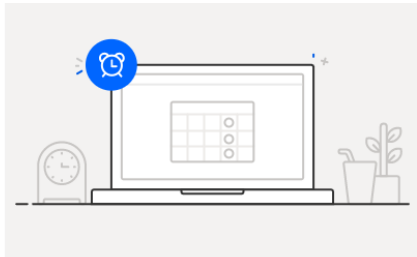
Run flows on a schedule



Create a scheduled cloud flow

- Interval & Frequency: every X
 - Minutes
 - Hours
 - Days
 - Weeks, ...
- Start date and time
- Time zone

Build a scheduled cloud flow



Flow name
Add a name or we'll generate one

Run this flow *
Starting 5/25/21 at 10:00 AM
Repeat every 1 Minute
This flow will run:
Every minute

Stay on top of what's important without the effort—you choose when and how often the flow runs.

Examples:

- Automate team reminders to submit expense reports
- Auto-backup data to designated storage on a regular basis

Skip Create Cancel

Recurrence

* Interval 1 * Frequency Day
Time zone
Start time 2021-05-31T04:00:00.000Z
At these hours Example: 0, 10
At these minutes Enter the valid minute values (from 0 to 59) separated by comma, e.g., 15,30
Hide advanced options ^



Use DocumentsCorePack within a Flow

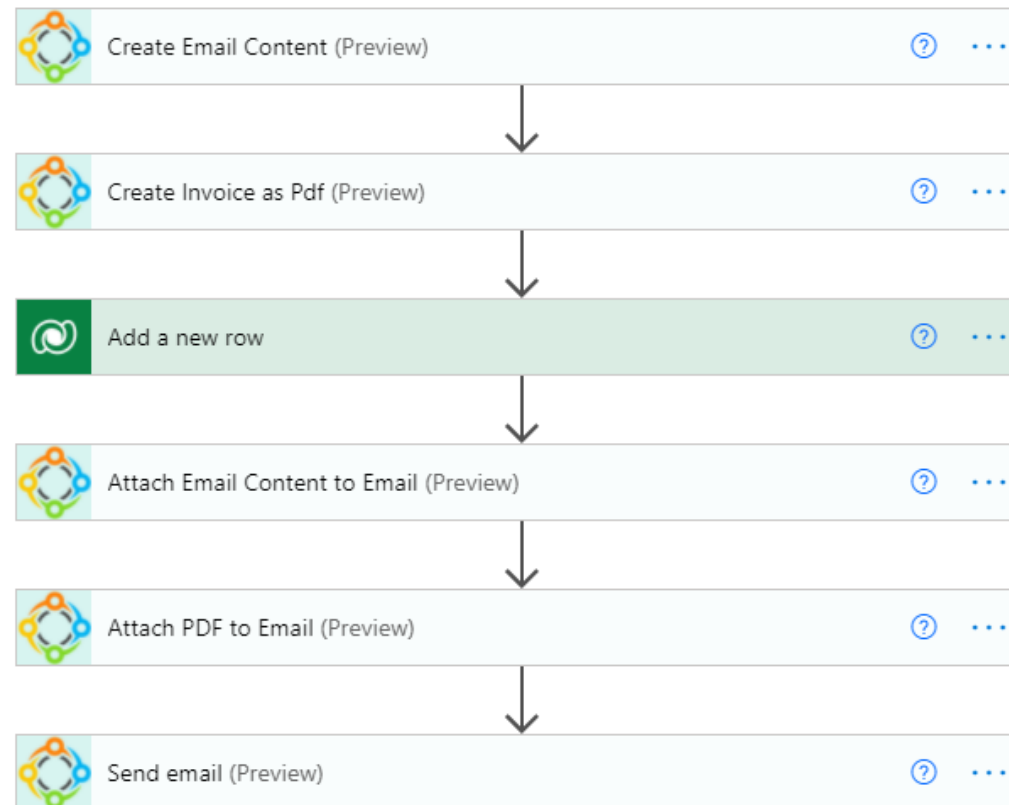


DocumentsCorePack Connector

- 25+ actions to generate & process documents inside PowerAutomate

Actions used

1. Create document job (PDF & HTML)
2. Add documents to email (content & attachment)
3. Send email



Helpful resources:

- [Activate the DocumentsCorePack connector for Microsoft Flow](#)
- [Step-by-Step video: How to generate a document in Microsoft Flow](#)

Demo:

- Use Case: Send overdue invoice notifications by email once invoice is overdue
- Step-By-Step: Set up flow to
 - Run every week (every 7 days)
 - Create overdue invoice notifications
 - Send overdue invoice notification to customer
- Use Case: Send report of outstanding invoices to Accounting Manager

Helpful resources:

- [Step-By-Step: How to automate payment reminders in Microsoft Flow](#)
- [Step-By-Step Video](#)

Thank You, & Stay Safe!

- You can find us on the web at <http://www.mscrm-addons.com>
- Help-Center (Live-Chat, Support): <http://www.mscrm-addons.com/Support.aspx>
- Don't forget we have an awesome Knowledge Base at <https://support.mscrm-addons.com/>, you'll find it to be a helpful resource!

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